**Application/Hiring Process**

Our process is designed to help us select the most qualified and experienced candidate. We strive to hire the best individuals, and we expect the best from them. Therefore, we encourage you to be prepared for every step along the way. If you are selected and accept an employment offer to join the Chatham Steel Family, this represents a significant career moment.

To get started with the application process, you can download and print Chatham’s Employment Application from the careers page. The completed employment application should be scanned and emailed to [careers@chathamsteel.com](mailto:careers@chathamsteel.com) or you may fax the application to 912-944-0265.

***Step One***

The hiring manager reviews your application. Based on your application, the hiring manager will decide whether or not you will be selected for an interview.

* Resumes of applicants who meet the pre-requisites for a position are forwarded to the hiring manager.
* The hiring manager reviews the resumes of those who meet the position’s minimum requirements.

***Step Two***

If you are selected for an interview, you will be contacted with the date and time. Generally, this is a telephone or in-person interview. The hiring manager selects the candidates who will move forward in the process.

***Step Three***

The hiring manager evaluates you among all of the candidates who interviewed for the position. He or she decides who may receive an employment offer.

***Step Four***

If selected, you will receive an employment offer to join the Chatham Steel Family. Congratulations!